

Charnwood: Leicestershire Scout and Guide International Camp

Role Description:	Participation: 14-18 Sub Camp Activities Coordinator
Role Purpose:	xxx
Appointed by:	14-18 Sub Camp Leader in conjunction with the Participation Managers
Responsible to:	14-18 Sub Camp Leader
Reporting to:	14-18 Sub Camp Leader
Responsible for:	Overall management of the 14-18 Sub Camp Activities provided in the evenings
Main Contacts:	Sub Camp Leader Participation Team Managers Program Team Managers Health and Welfare Team Manager

External Contacts: xxx

Key Tasks:

- In conjunction with the Programme Management Team, you will assemble a team, and manage the team, who can provide a fun, vibrant, adventurous and engaging programme for senior section prior to the event to ensure that all aspects of the camp are promoted to leaders / support senior section that want to attend as service crew.
- Create a safe atmosphere, abiding to the aims and objectives of the camp.
- Programme ideas should focus on an international theme and embraces an international theme of friendship, cultural awareness and the world around us
- To ensure that Budget constraints are met
- To ensure that all activities meet the relevant activity rules of TSA & GGUK are met
- Produce relevant Health & Safety Risk Assessments
- Contribute to and implement the policies, aims and objectives of the event
- Any other job of a similar or related nature requested by the Camp Directors or CMT

Skills: able to;

- Team management skills
- Planning and organisational
- Hold a current DBS
- Enthusiastic and competitive person
- Outgoing, reliable and enthusiastic team player

Including responsibility for the following event policy(s):-

- Health & safety
- Finance
- Safeguarding

DRAFT